

# MOCAP Enrollment Procedures

Formerly called MoVIP, the Missouri Course Access Program (MOCAP) provides a catalog of online courses. MOCAP students are guided through courses by Missouri-certified teachers. Courses are delivered over the Internet. MOCAP's mission is to offer Missouri students equal access to a wide range of high quality courses, flexibility in scheduling, and interactive online learning that is neither time nor place dependent.

MOCAP is not a school and does NOT offer a complete high school diploma program. Instead, they offer courses that will be applied to the student's transcript at the local school toward graduation. Successful MOCAP students will graduate with a high school diploma from the local school. Many schools distinguish MOCAP courses on a student's transcript by putting an asterisk next to them.

MOCAP allows Missouri to:

- Expand the range of courses and opportunities offered to students
- Offer courses for students where there are no qualified teachers to teach the course
- Offer students a course not offered by their school district
- Provide courses for students who have schedules that prevent them from taking a course when it is offered
- Present high quality instruction to students who are in alternative education settings or on home and hospital instruction
- Provide additional support and extended time to students who failed to achieve in regular courses
- Provides equity across programs and school in the quality of instruction MOCAP offers "any time, any place" learning for Missouri students

<https://mocap.mo.gov/>

Included in this document are the De Soto School District's guidelines for participating in MOCAP.

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## **Participation Guidelines:**

- Students interested in taking a MOCAP course at De Soto High School must have attended De Soto High School at least one semester prior to this request and must be registered as a De Soto student while completing these courses.
- Students will be allowed to enroll in MOCAP courses only if it is determined by the high school principal, in conjunction with the guidance counselor(s) and/or IEP team, that this is in the best educational interest of the student. If it is determined that this is not the best educational option for this student, they will be denied enrollment. The student and his/her guardian have the option to appeal to the board of education for reconsideration.
- The De Soto School District uses the Fuel Education virtual program.
- Students must register during the same registration window that we register students for the regular school year.

- Students must continue to make adequate progress in the course, or they will be dropped from the course and credit will not be granted. Progress checks will be made by the certified teacher who is facilitating the courses at one-fourth, one-half, and three-fourths of the way through the semester.
  - Students taking more than two courses must have an individualized learning plan (Individual Career and Academic Plan) to be created in partnership with their grade-level counselor.
  - If a student fails a virtual course, they cannot enroll in any other virtual courses.
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- We do not provide internet access for courses taken off campus.
  - We will provide a chromebook. We will provide connectivity technical support while the student is on campus, but we will not provide technical support for the use of the learning management system used by the virtual course provider.
  - Full-time students wanting to participate in a virtual course will be assigned a study hall in their schedule and will complete their coursework during this period.
  - The teacher supervising the study hall becomes the teacher of record for this course. Students needing assistance in these virtual courses will contact the online teacher through the course provider for this support.
  - The district will not pay for classes that then cause the student to exceed a normal 7-period school day. Students are welcome to take these outside of school hours at their own expense.
  - All graduation policies regarding credit requirements and acquisition still apply. (See PR 2525 on the district webpage.)
  - All policies regarding extra curricular participation still apply. (See PR 2921 on the district webpage.)
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- Students taking the following courses online will be required to complete required state and local assessments on the scheduled dates:
    - Algebra I - Algebra I End of Course (EOC)
    - Biology I - Biology I End of Course (EOC)
    - English II - English II End of Course (EOC)
    - Government - Government End of Course (EOC); Constitution Test (offered on campus)
    - American History - Civics Test (offered on campus)
  - AP Courses will be weighted.
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- Students wishing to enroll must complete the enrollment form online and then meet with their counselor <https://goo.gl/forms/nBsJ2b5hcKGPT0Ub2>